



Minutes

Meeting Title:	St Ives. Town Deal Board
Date:	Wednesday 17 June 2026
Time:	17:00 – 19:00
Location:	Guildhall (Guildhall, Street an Pol, St Ives, TR26 2DS)
Chaired by:	Andrew Baragwanath (AB)
Attendees:	Voting Members: Cllr Andrew Mitchell (AM), Libby Buckley (LB) - <i>teams</i> Rowena Swallow (RS) - <i>teams</i> CC Officers: Mark Harvey (MH), Matthew Pitt (MP), Catherine Roberts (CR) - <i>teams</i> Clare Connaughton (CC) – Secretariat Presenters: Louise Dwelly (LD), Kieren Couch (KC) Other attendees – Trisha Hewitt (TH) - <i>teams</i>
Apologies:	Andrew George MP, Lynn Fox (LF), Karen Fielding (KF), Johnnie Wells (JW)

Minutes		Action
1	Consent of all present to record meeting	
1.1	Consent was given to record the meeting	
2	Welcome and Apologies	
2.1	Introductions were made and apologies noted.	
3	Declaration of potential conflicts of interest	
3.1	Board Members present declared an interest in Town Deal projects according to their standard declarations on the Register of Interest.	

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4	Matters arising not covered on the agenda	
4.1	The minutes from the last Board meeting on 18 th of March were approved as a true and accurate record.	
4.2	There were no matters arising and no actions.	
5	Programme Overview Report	
5.1	MH had replaced AR following a PMO streamlining for the final year of the Programme.	
5.2	Highlights in report • The spend in St. Ives was the highest across all towns, and constituted 79.1% of the total funding. There was an increase of circa 10% since the last reporting period, • The data was encouraging as it indicated how much had been achieved in the Programme with a number of projects still in flight, • There was a new suite of indicators from Central Government which would enable the PMO to report on outputs, most towns had achieved, or overachieved in some projects, circa 1/3 of outputs.	
6	Project Updates	
6.1	a) The Guildhall (Presentation)	
6a.1	• There had been numerous delays to the project, roughly 42% caused by external factors including the party wall, and multiple gas leaks. • The Town Council were considering a change of contractor for the remainder of the project to start as soon as possible • St. Ives TC would fund the shortfall in funds needed to complete the project through a variety of means at its disposal, this may include delaying other planned projects within the Councils pipeline.	

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6b.1 b) Vicarage Flats (dashboard only) • The project was in the final stages of conveyancing for the transfer to Three Seas Cornwall, • Home England were reviewing the valuation - this was expected to take approximately 3 weeks before making a final decision on grant funding. Legal documentation had been prepared in advance. Completion of the transfer had slipped but was now expected by Mid-July 2026, • The outstanding debt to the first contractor was being arranged be paid upon completion of the transfer, • Completion of the project was currently expected by the end of 2026.	
6c.1 c) Low Carbon Transport (Presentation) • The ETRO had reached the 6 month review and collected data was scrutinised, the trial would continue after the Summer season and focus on Royal Square / Tregenna Place, • Evaluations will take place which will lead to recommendations, • The Malakoff Project had experienced a delay due to the granite supply, which had to be reordered as it was too small for the space where it was intended. This impacted on ground works, which was using bespoke materials, • A final granite order was expected next week, and work will be done at weekends and evenings with increased operatives, to press on with completion. • A30 VMS Legal agreement had almost concluded, prior to installation.	
6d.1 d) Leach Pottery & Digital Trail (written paper) • There had been delays in the programme and construction completion was expected in early July 2026, • The snagging process would follow, • The intention was to start to Phase 2 where the funding deficit was moved to, it was planned to do fund raising for the reception area rather than to carry out VE.	

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6e.1 e) St Ives Rugby Club (written paper) - The majority of foundation work had been completed, floor planks floor were being delivered next week, the attenuation tank had been installed, - There had been progress with the pitch transformation and clubhouse, the clubhouse was originally shell and core but it will now be fitted out by the current contractor and the Club will pay for this additional cost, - The housing element was being managed by CC Housing, and was not within Town Deal remit, but KC would obtain an update on the Housing element for the next Board. 6f.1 f) Enterprise Fund (written paper) - The programme was at the close down stage and final outputs were being prepared, - The last claim would be submitted at the end of June 2026, - CR thanked the Board on behalf of the whole team. The Board noted the positive evaluation and thanked the project team for their work within the town. 6g.1 g) St Ives Orchard (complete, dashboard only) The dashboard was noted. 6h.1 h) St Ives Theatre (complete, dashboard only) The dashboard was noted. 6i.1 i) Live West (complete, dashboard only) From a previous Board presentation, it was noted that targets had been exceeded; and this was a positive achievement from the funding.	
7 AOB 7.1 Comms – TH would continue leading on comms for the town and would continue to provide newsletters, social media updates, and to do face to face events. 7.2 TH had also planned issuing comms for Leach Pottery, Live West, do a	

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case study for the Enterprise Grants, and publicise how the town deal funding impacted on the theatre and orchard projects. The meeting concluded at 17:43.	
Date of next meeting – Tuesday 17th November 2026	

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