



Minutes

Meeting Title:	St Ives. Town Deal Board
Date:	Wednesday 18 March 2026
Time:	17:00 – 19:00
Location:	Guildhall (Guildhall, Street an Pol, St Ives, TR26 2DS)
Chaired by:	Andrew Baragwanath (AB)
Attendees:	<p>Voting Members: Cllr Andrew Mitchell (AM), Johnnie Wells (JW), Libby Buckley (LB), Steve Hynes (SH), Rowena Swallow (RS) – <i>teams</i>, Lynn Fox (LF) - <i>teams</i></p> <p>CC Officers: Emily Kent (EK) – <i>teams</i>, Aaron Rodger (AR), Matthew Pitt (MP), Melinda Brown (MB), Catherine Roberts (CR) - <i>teams</i>, Elizabeth Gilbert (EG)- <i>teams</i></p> <p>Clare Connaughton (CC) – Secretariat</p> <p>Presenters: Tim Wooten and Sophie Hughes, Kieren Couch (KC)</p> <p>Other attendees: Cllr Tim Dwelly (TD)</p>
Apologies:	Andrew George MP, Karen Fielding (KF)

Minutes		Action
1	Consent of all present to record meeting	
1.1	Consent was given to record the meeting	
2	Welcome and Apologies	
2.1	Introductions were made and apologies noted.	

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<p>3 Declaration of potential conflicts of interest</p> <p>3.1 Board Members present declared an interest in Town Deal projects according to their standard declarations on the Register of Interest.</p>	
<p>4 Appointment of Community and Private Sector Members</p> <p>4.1 For compliance purposes, the following Members had to be re-elected for 2026, having completed 2 terms as Board Members.</p> <ul style="list-style-type: none"> • AB, LB, KF, LF, RS and SC. <p>4.2 Board Members noted that SC had not attended the Board since November 2024 and had also not responded to correspondence regarding whether or not he wished to remain on the Board.</p> <p>4.3 JW proposed the motion, and SH seconded it; the vote was carried unanimously and the following individuals were voted in for another term until December 2026:-</p> <ul style="list-style-type: none"> • Andrew Baragwanath • Libby Buckley • Karen Fielding • Lynn Fox; and • Rowenna Swallow 	
<p>5 Minutes of last meeting and action tracker</p> <p>5.1 The minutes from 18th of November 2025 were agreed as true and accurate record.</p> <p>5.2 There were no outstanding actions from the last meeting.</p>	
<p>6 Matters arising not covered on the agenda</p> <p>6.1 None raised.</p>	
<p>7 Communication Update</p> <p>7.1 Overall, as a town, Comms had been well-received by stakeholders and residents. There had been social media releases celebrating completed</p>	

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<p>projects.</p> <p>7.2 The opinion to the traffic trial for Transport projects seemed to change from negativity to slightly more positive as the trial bedded in. Other road users such as cyclists and pedestrians had shared their views on the traffic trial, which had been noted.</p> <p>7.3 The challenge would be Summer when visitors were in town. Later in the agenda KC presented a slide deck which would be shared with Members.</p>	
<p>8 Programme Overview Report</p> <p>8.1 The completed projects were noted in the report, and the ones which were in delivery. Live West project was expected to complete shortly.</p> <p>8.2 Headline Data;</p> <ul style="list-style-type: none"> • £13.6m had been expended as of December 2025, • There had been an increase of 9% spend since the last reporting period, • 22% of projects were complete with 78% in the construction phase, • Traffic interventions and ETRO scheme were progressing well, with comments from the public taken on board, • There had been slippage on the Leach Pottery completion date, • The adjoining wall with the Guildhall would be rectified. <p>8.3 The Board discussed the future of the Old Vicarage Flats project; it was noted that a Cornish Registered Provider of housing was hoping to take the project on.</p>	
<p>9 Project Updates</p> <p>9a Live West Presentation – Tim Wotton and Sophie Hughes</p> <p>9a.1</p> <ul style="list-style-type: none"> • A slide deck was shared with members outlining the projects' outputs and how the funding from Town Deal had enabled the success of their housing uplift programme, 	

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<ul style="list-style-type: none"> • The project was scheduled to complete by the end of March 2026. It was noted that targets had been exceeded, and that Live West would continue with the upgrading, depending upon what funding was available, • Some properties needed more repairs, whilst others were upgraded by solar panels which would reduce energy bills, • St Ives had more input financially and the local economy had benefited by using local contractors for the refit, • A skills link with schools was established too, and there had been a positive impact on residents and on the environment, • For every £1 of Town Deal funding £3 of investment from private / other sources had been invested. • The team thanked the Board for the funding. 	
<p>9b Leach Pottery</p>	
<p>9b.1</p> <ul style="list-style-type: none"> • There was a slippage of 6 months to the programme which had resulted in increased costs and a budget increase for Phase 2, • The slippage had impacted on income/revenue • The team was looking at other funding opportunities, • Risks were noted in the report. 	
<p>9b.2</p> <p>Digital Trail</p> <p>The report update was noted.</p>	
<p>9c St Ives Rugby Club</p>	
<p>9c.1</p> <ul style="list-style-type: none"> • National Grid and Openreach were scheduled to complete in the next reporting period, • There was an issue between works and utility companies which may require planning determination (low risk), but risk to materials if it will not be approved, • Due to heavy rain and storms, the pitch was waterlogged and this was being coordinated by the project team, • Materials were being brought in to support the pitch surface and improve drainage, and any boulders were being used elsewhere on site. 	

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9d Low Carbon Transport	
9d.1 <ul style="list-style-type: none"> • The Malakoff was due to complete in May 2026, • There had been storm damage on one of the roundabouts involving a wall which would be rectified, • Focus was ETRO traffic management trial; data was constantly being analysed, • The layout would be tested with more traffic in Easter and Summer. 	
9e Enterprise Fund (written paper)	
9e.1 <ul style="list-style-type: none"> • Circa £1.3m had been paid out, and when the latest claims were processed, this would increase to circa £1.6m, • The underspend had transferred back to the PMO budget, • Outputs' data will be collated over the next couple of months, • The positive output of jobs created was encouraging, • Case Studies of recipients were included in the report to reflect the benefits for local businesses in St. Ives, • This would be CR and Team's final Board meeting following a Service restructure. The Board thanked the Team for their hard work in managing the grants. 	
9e.2 Cllr Dwelly attended the meeting to explain the rationale behind the decision for the last round of enterprise grants in St. Ives.	
9e.3 Each Town Deal Board agreed the criteria for the grants; the St Ives Boards criteria included help for emerging sectors, all year employment and no displacement of current trade.	
9e.4 As CC is the accountable body for the grants, it was decided that round 4 applications did not match the criteria. It was hoped that lessons could be learned for any future schemes to avoid the understandable disappointment of applicants for the grants.	
9f The Guildhall (written paper)	
9f.1 <ul style="list-style-type: none"> • The programme had been impacted by the adjacent project. This had been mitigated by engaging 3C Construction Ltd to complete the development, • It was anticipated the completion date would be in another 	

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<p>year.</p> <p>Completed projects;</p> <p>9g CLT (dashboard only)</p> <p>9h St Ives Orchard (dashboard only)</p> <p>9i St Ives Theatre (dashboard only)</p> <p>The meeting concluded at 18:52</p>	
<p>10 AOB</p> <p>There was no other business.</p>	
<p>Date of next meeting – Wednesday 17th June 2026.</p>	