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St.Ives Town Deal

Minutes

Meeting Title:	**St Ives. Town Deal Board**
Date:	8th August 2024
Time:	10:00 – 11:30
Location:	MS Teams
Chaired by:	Andrew Baragwanath
Attendees:	**Voting Members:** Cllr Johnnie Wells (JW), Libby Buckley (LB), Cllr Andrew Mitchell (AM), Andrew George MP (AG) **CC Officers:** Matthew Pitt (MP), Danielle Hunt (DH) **Observer:** Louise Dwelly (LD) **Presenters:** Kirsten Smith (KS), Elizabeth Gilbert (EG), Catherine Roberts (CR),
Apologies:	Cllr Linda Taylor (LT), Lynn Fox (LF), Steve Hynes (SH), Rowena Swallow (RS)

Minutes		Action
1 1.1	**Consent of all present to record meeting** • Consent was granted by those present at the meeting for it to be recorded.	
2 2.1	**Welcome and Apologies** • Apologies were noted as above.	
3 3.1	**Declaration of potential conflicts of interest** • No new conflicts of interest were declared.	

Minutes		Action
4	**Minutes of last meeting**	
4.1	• The minutes of the last meeting were agreed as an accurate record of the meeting.	
4.2	• As the meeting was inquorate, the minutes of the last meeting would be presented at the September Board meeting for approval.	
5	**St Ives Enterprise Grants**	
5.1	• Board Members with a declared conflict of interest in the Enterprise Grants Digital Skills paper, recused themselves from the discussion.	
5.2	• CR presented the revised and resubmitted Digital Skills paper ST-00042 to Board Members:	
5a.1	o The Grants team updated Board Members to the benefits the project would potentially deliver such as boosting the local supply chain,	
5a.2	o The Grants team noted that the project was scored as a high-risk project and had scored weakly against the criteria,	
5a.3	o CR noted that following the revised application, the Grants teams' recommendation was for Board Members to support the revised project.	
5.3	• The unconflicted Board Members present in the meeting discussed the revised Digital Skills paper which had been presented to them.	
5.4	• **Following careful consideration of the revised application, the Board voted to support the revised project application for ST00042.**	
5.5	• One Board member recused themselves from the vote.	
5.6	• **As the meeting was inquorate, the agreed procedure for inquorate meetings was invoked and those unconflicted Board Members would be notified of the recommendation and the vote by those Board Members present and given three working days to object or confirm their support.**	
5.7	• CR presented the Tier 3 EOI ST-00113 to the Board and asked them to consider whether to invite the EOI to full application.	
5.8	• The EOI had scored strongly against the required criteria.	
5.9	• Those Board Members present in the meeting discussed the EOI application.	
5.10	• Some Board Members queried the reference in the paper to potential residual funding within the Enter2prise Grants project,	

Minutes		Action
5.11 5.12 5.13 5.14	• MP clarified that, following the decision on the Digital Skills Funding, there was potentially some unallocated Cornwall Council match funding which could be utilised to provide additional outputs and / or project delivery across the programme. • **ACTION: The PMO would invite expressions of interests from all projects leads to inform a report considering options for the potential funding.** • **Following careful consideration, the Board voted to support the invitation to full application of the Tier 3 EOI ST-0013.** • **As the meeting was inquorate, the agreed procedure for inquorate meetings was invoked and those unconflicted Board Members would be notified of the recommendation and the vote by those Board Members present and given three working days to object or confirm their support.**	
6 6.1	**'A.O.B' – *3 days' notice to be provided in writing to the Chair'*** • No other business was provided.	
7 7.1 7.2	**Next Meetings** • Tuesday 17th September 2024 • Tuesday 26th November 2024	